



COUNTY OF ANOKA

PUBLIC SERVICES DIVISION

*-Highway -Parks & Recreation -Surveyor -GIS -Transit -Administration
Integrated Waste Management License Centers*

GOVERNMENT CENTER
2100 3RD AVENUE STE 700 • ANOKA, MN 55303-5024
(763) 323-5700

JON G. OLSON, P.E.
Division Manager
Direct #763-323-5789
Fax #763-323-5682
Cell #612-850-4106
jon.olson@co.anoka.mn.us

July 10, 2013

Derek Dixon
Business Services Marketing Coordinator
WSB & Associates, Inc.
701 Xenia Avenue, Suite 300
Minneapolis, MN 55416

SUBJECT: Purchase of Service Agreement – Anoka County Ditch #56

Dear Mr. Dixon:

Your fully-executed copy of Anoka County Contract #2012-0285, Purchase of Service Agreement with WSB & Associates for engineering services associated with a proposed water outlet diversion of Anoka County Ditch #56, was sent to you on October 3, 2012. You were authorized to begin work as of that date, as well. Due to funding issues, a notice to suspend work was sent to you and was acknowledge by you on October 11, 2012.

Since that time, alternate funding was put in place for Phase 1 of the services outlined in Exhibit A of your contract. Based on our discussions and that funding, you are again authorized to begin work on Phase 1 of the services outlined in Exhibit A of your contract, Items 1-10.

Please schedule a kick-off meeting as soon as possible and present an updated schedule at that meeting. Please inform me of any information you would like us to have ready for you at that meeting.

Sincerely,

Jon G. Olson, P.E.
Division Manager, Public Services

JO:kr

cc: Pete Willenbring, Vice President, WSB & Associates
Todd Hubmer, Group Manager, Water Resources, WSB & Associates
Andrew Witter, Anoka County Highway Department