



# COUNTY OF ANOKA

## PUBLIC SERVICES DIVISION

*-Highway -Parks & Recreation -Surveyor -GIS -Transit -Administration  
Integrated Waste Management License Centers*

GOVERNMENT CENTER  
2100 3RD AVENUE STE 700 • ANOKA, MN 55303-5024  
(763) 323-5700

JON G. OLSON, P.E.  
Division Manager  
Direct #763-323-5789  
Fax #763-323-5682  
Cell #612-850-4106  
jon.olson@co.anoka.mn.us

July 10, 2013

Derek Dixon  
Business Services Marketing Coordinator  
WSB & Associates, Inc.  
701 Xenia Avenue, Suite 300  
Minneapolis, MN 55416

SUBJECT: Purchase of Service Agreement – Anoka County Ditch #56

Dear Mr. Dixon:

Your fully-executed copy of Anoka County Contract #2012-0285, Purchase of Service Agreement with WSB & Associates for engineering services associated with a proposed water outlet diversion of Anoka County Ditch #56, was sent to you on October 3, 2012. You were authorized to begin work as of that date, as well. Due to funding issues, a notice to suspend work was sent to you and was acknowledge by you on October 11, 2012.

Since that time, alternate funding was put in place for Phase 1 of the services outlined in Exhibit A of your contract. Based on our discussions and that funding, you are again authorized to begin work on Phase 1 of the services outlined in Exhibit A of your contract, Items 1-10.

Please schedule a kick-off meeting as soon as possible and present an updated schedule at that meeting. Please inform me of any information you would like us to have ready for you at that meeting.

Sincerely,

Jon G. Olson, P.E.  
Division Manager, Public Services

JO:kr

cc: Pete Willenbring, Vice President, WSB & Associates  
Todd Hubmer, Group Manager, Water Resources, WSB & Associates  
Andrew Witter, Anoka County Highway Department