**Child Care Web Application Tools**

***Basic ID Tool:***

Clicking on a thumbtack icon will produce a popup window with provider information and a link to additional information.

***Search/Locate tools:***

 **Use this tool to search for an address.** Enter an address in the pop-up window (Enter a house number, a street name or partial street name). If multiple matches are returned, click on the address that you are looking for and the map will zoom to that address.

Tips:

-Do not include city name or any punctuation.

-If you are having trouble locating an address, try entering just the house number, or just the street name, or even just a portion of the street name.

**Use this tool to search by name for a provider.** You can search by either the first name or last name. Provide less of a name for better search results. For example, if you are not sure if a provider goes by “Jenny” or “Jennifer,” try searching “Jen” which will return all records that contain “Jen.” Scroll through and click on the provider that you are looking for to zoom to the child care provider location on the map.

 **Use this tool to query providers by elementary school attendance areas and license class, or by city and license class**. Open the tool and select which query you would like to use. Complete the query by selecting attendance area or city and license class from the dropdowns. Click “Apply”

Once you have queried the providers you want, click on a record to zoom to the childcare provider location on the map.

***Navigation tools:***



Zoom out to next extent

Zoom in to next extent



Go to default extent

***\*\*\*\*If you have a mouse wheel, that also works for zooming in and out***

***Miscellaneous tools:***

 Locate a provider near me. Use the slide bar to set the distance within which to search. Either enter and address or click on the map to set the point from which to search. All child care providers within the search distance will be returned.

******Display childcare license descriptions

**(Tools in the upper right of the screen)**

 Legend

 This button allows you to view a list of map layers. You can also to turn layers on and off.

 Choose aerial photos or the basemap

 Print a hard copy of a map.