



ANOKA COUNTY TRANSPORTATION DIVISION

PERMIT NUMBER

1440 BUNKER LAKE BLVD NW
ANDOVER, MN 55304
763-324-3176
highwaypermits@co.anoka.mn.us

Special Event Permit

Applicant Name, Address, Phone, Contact Person, City, State, Email, Name of Event, Nature of Event, Group Sponsoring Event, Date of Event, Time/Hours of Event, Location, City/Township, County Roads Impacted by Event, Is Law Enforcement Necessary?, Local Agency Name, Is Traffic Control Needed?, Restrictions

I, (we), the undersigned, herewith accept the terms and conditions of the regulations as laid down by the County of Anoka and agree to fully comply therewith to the satisfaction of the Anoka County Highway Department. The County of Anoka, its officials, and employees shall be held harmless, by the permit holder, from any demands, claims or suits arising out of granting of the permit.

Applicant Signature Date

AUTHORIZATION OF PERMIT

In consideration of the applicant's agreement to comply in all respects with the regulations of the ACHD covering such operations, permission is hereby granted for this special event as described in the above application. Said event will be held in accordance with the conditions listed above.

Approved By Susan Burgmeier Date

THIS PERMIT COVERS THE RIGHT OF WAY IN ANOKA COUNTY ONLY
ACHD reserves the right to make changes to these special conditions.



Anoka County
MINNESOTA

Respectful, Innovative, Fiscally Responsible

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Special Conditions

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Tuesday, June 27, 2023:

Install advance notification of road closure signs a minimum of ten days prior to closure.
(See Drawing "A")

Thursday, July 6, 2023:

Suggest laying out the TC Devices.

Friday, July 7, 2023:

4:30 PM to Midnight: CR 18 (Crosstown Blvd) closed between Tower Dr and CSAH 78 (Hanson Blvd).
Fun Fest Activities

4:30 - 7:00 PM

Hanson Blvd/Crosstown Blvd Intersection (See Drawing "B")

- Take down & remove advance road closure notice signs;
- Signal system remains in full operation through rush hour;
- Place CMS signs with the messages [1] ALL TRAFFIC, [2] STOP AHEAD;
- Place STOP SIGNS
- Place TC devices to close off NB left turn lane, SB right turn lane on Hanson Blvd;
- Place Road Closed Barricades on Crosstown Blvd;
- *ACHD puts signal system in ALL RED FLASH mode when rush hour is complete;
- Place TC devices to close off thru lane of WB Crosstown Blvd east of Hanson Blvd.
- ACSO assign a squad and officer(s) to control intersection.

Crosstown Blvd/Andover Blvd Intersection (See Drawing "C")

- Place Barricades (ROAD CLOSED AHEAD, DETOUR AHEAD, DETOUR RIGHT, ROAD CLOSED), etc.
- ACSO Squad and Officer control intersections as needed;
- Local roadways between Andover Blvd and Nightingale St. remain open for local traffic;
- Place ROAD CLOSED AHEAD signs on NB Crosstown Blvd between Bunker Lake Blvd and Crosstown Dr and also in the vicinity of 141st Lane

At Midnight

Hanson Blvd/Crosstown Blvd Intersection

- Remove ROAD CLOSED barricades on Crosstown Blvd at Hanson Blvd;
- Signal remains in ALL RED FLASH mode;
- STOP SIGNS remain in place. Turn lanes stay closed;
- ACSO Squad and Officer go off duty.

Crosstown Blvd/Andover Blvd Intersection

- Road Closed to Thru Traffic and Road Closed Barricades at Nightingale St and the Public Works Entrance are to be taken down. The remainder of the Road Closure/Detour signs can remain in place;
- ACSO Squad and Officer go off duty.

Saturday, July 8, 2023

7:30 AM - Close Crosstown Blvd same as previous day.

Hanson Blvd/Crosstown Intersection

- Re-install ROAD CLOSED barricades on Crosstown Blvd at Hanson Blvd;
- ACSO Squads and Officers control intersection;

Crosstown Blvd/Andover Blvd Intersection & NB Crosstown Blvd

- Re-install ROAD CLOSED barricades at Nightingale St and at Tower Dr;
- ACSO Squads and Officers control intersection.

*The City of Andover will be billed by ACTD for Signal Division Call Out

Saturday, July 8, 2023:

9:00 AM or Expand closure to Andover Blvd for parade staging and parade.

- Set up PARADE IN PROGRESS sign on NB Crosstown Blvd;
- ROAD CLOSED and ROAD CLOSED TO THRU TRAFFIC barricades at Nightingale St and Tower Dr will be slid aside for the parade;
- Close local roadways onto Crosstown Blvd between Andover Blvd and Nightingale St
- ACSO assign Squad(s) and Officer(s) as needed.

12:00 PM or Upon Completion of Parade - Closure will revert back to the area of Crosstown Blvd between Tower Dr and CSAH 78 (Hanson Blvd).

- Remove PARADE IN PROGRESS signs from Crosstown Blvd;
- Reset the road closure barricades on Crosstown Blvd;
- Re-open local roadway intersections with Crosstown Blvd;
- ACSO assign Squads and Officers as needed.

Sunday, July 9, 2023:

12:01 AM - End of Fun Fest Activities

- Remove road closure/detour signing from Crosstown Blvd;
- Remove barrels and re-open turn lanes on Hanson Blvd at Crosstown Blvd;
- Note - Both signals will remain in ALL RED FLASH mode and STOP SIGNS will remain up;
- ACSO Squads and Officers go off duty.

7:30 AM - Andover Public Works Dept. meet with ACTD Signal Division

- *ACTD return signal systems to normal operation
- ACTD change PCMS to read "PLEASE DRIVE SAFELY"

Monday, July 10, 2023

ACTD removes PCMS from Hanson Blvd.

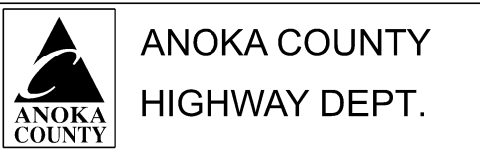
Drawing "A"



NO	DATE	BY	CKD	APPR	REVISION
NAME: T:\Traffic\dwg\CSAH 18 (Crosstown Blvd)\Andover Fun Fest\Andover Fun Fest 2023					

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 PRINT NAME: _____
 SIGNATURE: _____
 DATE: _____ LICENSE NO. _____

DRAWN BY AS DATE 06/02/2023
 DESIGN BY _____ DATE _____
 CHECKED BY _____ DATE _____



ANDOVER FAMILY FUN FEST 2023
 Sheet 1 of 2 Sheets



Office of the Sheriff

**ANOKA COUNTY
SHERIFF BRAD WISE**

April 27, 2023

Ms. Susan Bergmeier
Associate Traffic Technician
Anoka County Highway Department
1440 Bunker Lake Blvd NW
Andover, MN 55304

Dear Ms. Bergmeier:

The City of Andover will be holding its annual Andover Family Fun Fest celebration on July 7 and 8, 2023. As the law enforcement representative for the City of Andover and the Andover Family Fun Fest committee, I would like to request the closure of County Road 18 from Hanson Boulevard to Andover Boulevard on:

Saturday, July 8 from 9:00 am to Noon

We will also need to close County Road 18 from Hanson Boulevard to Tower Drive on:

Friday, July 7 from 4:30 pm to Saturday, July 8, 12:00 am
Saturday, July 8 from 7:30 am to Sunday, July 9, 12:00 am

For the 5K Fun Run on the morning of Saturday, July 8, we would like to close Nightingale from Crosstown to 161st from 7:45 am until 9:15 am.

These closures will assist in creating a safe environment for pedestrian traffic resulting from the Fun Fest celebration, fireworks display, and the 5K Fun Run. During the closure times, Anoka County Sheriff's Office Reserve Deputies and/or Community Service Officers will be stationed at the closed intersections to direct traffic and assist the public. The City of Andover will be handling the signage and barricades necessary for the detours.

Sincerely,

Commander Paul Lenzmeier

cc: Angie Sedesky, Fun Fest Chair
 City Administrator Jim Dickinson

 Dave Berkowitz
 Deputy Mathisen