



ANOKA COUNTY TRANSPORTATION DIVISION
1440 BUNKER LAKE BLVD NW
ANDOVER, MN 55304
763-324-3176
highwaypermits@anokacountymn.gov

PERMIT NUMBER
23-520

Residential Driveway Access Permit

This application must be accompanied by a sketch or site plan

Applicant Name

Address

City/State

Phone

Email

I, (we), the undersigned, herewith accept the terms and conditions of the regulations as laid down by the County of Anoka and agree to fully comply therewith to the satisfaction of the Anoka County Transportation Division. The County of Anoka, its officials, and employees, shall be held harmless, by the permit holder, from any demands, claims or suits arising out of granting of the permit.

Applicant Signature Thomas A Carlisle Date

For office use only -----

Location of Driveway of Completed:
Site review completed by ACTD
Site plan approved by city/township
Property is City Building permit issued

Right of Access Dedication
(if yes, County Board action required)

Proposed width of driveway Minimum 16', Maximum 24' Is a culvert needed?
Length Diameter
Surface Type Aprons Bands

AUTHORIZATION OF PERMIT

In consideration of the applicant's agreement to comply in all respects with the regulations of the ACTD covering such operations, permission is hereby granted for the work to be done as described in the above application. Said work is to be done in accordance with the general conditions listed above and the special conditions required as hereby stated. It is expressly understood that this permit is conditioned upon replacement of, and restoration of the County Highway and its right of way to its original or to a satisfactory condition.

Approved By Susan Burgmeier Date 09/12/2023

THIS PERMIT COVERS THE RIGHT OF WAY IN ANOKA COUNTY ONLY
ACTD reserves the right to make changes to these special conditions.

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General Requirements

- No work under this application may be started until application is approved and the permit issued
- No changes or alterations to accesses may be made at any time without written permission from the ACTD
- Issuance of this Permit does not supersede any special permits or variances required by local agencies
- Fees, Bonds and Sureties:
 - A \$175.00 Filing Fee is required with each application at the time it is submitted
 - A L/P Bond is generally required of licensed general contractors working for the homeowner, the amount of which will be determined by nature of the work
- Upon completion of access and restoration of the highway right of way, notification shall be made to the permits office to initiate a site inspection
- This residential driveway access permit is only valid if a Right of Way permit is obtained within 30 days from the approval date on this permit.

Special Conditions

- Where work on traveled roadway is necessary, proper Traffic Control Devices and Procedures must be used. All traffic control devices, barricades, flashers, etc. shall be furnished by the applicant and shall be in accordance with the most recent edition of the Minnesota Manual On Uniform Traffic Control Devices and the most recent edition of the Temporary Traffic Control Zone Layouts Field Manual of the same manual.
- Neither supplies nor excavated materials shall be placed on the bituminous or concrete surface at any time.
- Driveway fill and ditch entrance slopes shall be in Accordance with Figure E 5-892.210 of the MnDOT State Aid Manual.
- All culverts, ditches, shoulders, and back slopes, shall be restored to their original condition unless otherwise directed by ACTD. Shoulders which have been previously constructed or reconstructed with special materials shall be replaced in kind.
- Restoration of signs, guardrails, guard posts, etc. are the sole responsibility of the applicant and shall be restored to their original condition or to the satisfaction of the ACTD Maintenance Superintendent.
- Any mailbox support installed for this property must meet the guidelines described in Anoka County's mailbox policy.
- Any culverts or drainage devices deemed necessary by ACTD, are to be furnished and installed by the applicant.
- The Applicant shall be held responsible to correct any settling or erosion problems caused by construction of this access for a period of one year following the completion of work.
- Section Corner Monuments
 - Driveway locations shall not interfere with the location of any section, quarter, witness or ROW monuments. For assistance in locations, contact the Anoka County Surveyor's Office.
 - The applicant shall be responsible for replacement of any existing property irons disturbed during construction.
 - The applicant shall notify the Anoka County Surveyor's Office 3 working days in advance of any anticipated disturbance of any Benchmarks or section, quarter, witness or ROW monuments.
 - Any monuments disturbed during the course of construction shall be reset by the Anoka County Surveyor's Office at the expense of the applicant.

Additional Comments:

[Per approved plan on file at ACHD.](#)

[Requires min 15" culvert, safety apron, grates, 6:1 slopes.](#)

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