



ANOKA COUNTY TRANSPORTATION DIVISION

1440 BUNKER LAKE BLVD NW

ANDOVER, MN 55304

763-324-3176

highwaypermits@anokacountymn.gov

PERMIT NUMBER

24-270

Special Event Permit

Applicant Name Jon Mathisen

Contact Person Jon Mathisen

Address 13301 Hanson Blvd NW

City, State Andover, MN

Phone 763-506-5623

Email jon.mathisen@anokacountymn.gov

Name of Event Andover Family Fun Fest

Nature of Event Community Event

Group Sponsoring Event City of Andover

Date of Event 07/12/2024

Time/Hours of Event 1630-0000 & 0700-0000

Location 1700 Block Crosstown Blvd NW

City/Township Andover

County Roads Impacted by Event Crosstown Blvd NW/Hanson Blvd NW

(Please attach route plans)

Is Law Enforcement Necessary? Yes

Local Agency Name Anoka County Sheriff's Office

Is Traffic Control Needed? Yes

(Please attach traffic control plans)

Restrictions This event will happen Friday 07/12/2024 and Saturday 07/13/2024. Same traffic control plan as prior years that are on file.

I, (we), the undersigned, herewith accept the terms and conditions of the regulations as laid down by the County of Anoka and agree to fully comply therewith to the satisfaction of the Anoka County Highway Department. The County of Anoka, its officials, and employees shall be held harmless, by the permit holder, from any demands, claims or suits arising out of granting of the permit.

Applicant Signature Jon Mathisen

Date 04/11/2024

AUTHORIZATION OF PERMIT

In consideration of the applicant's agreement to comply in all respects with the regulations of the ACHD covering such operations, permission is hereby granted for this special event as described in the above application. Said event will be held in accordance with the conditions listed above.

Approved By Susan Burgmeier

Date 05/02/2024

THIS PERMIT COVERS THE RIGHT OF WAY IN ANOKA COUNTY ONLY
ACHD reserves the right to make changes to these special conditions.



Anoka County
MINNESOTA

Respectful, Innovative, Fiscally Responsible

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Tuesday, July 1, 2024:

Install advance notification of road closure signs a minimum of ten days prior to closure.
(See Drawing "A")

Thursday, July 11, 2024:

Suggest laying out the TC Devices.

Friday, July 12, 2024:

4:30 PM to Midnight: CR 18 (Crosstown Blvd) closed between Tower Dr and CSAH 78 (Hanson Blvd).
Fun Fest Activities

4:30 - 7:00 PM

- Hanson Blvd/Crosstown Blvd Intersection (See Drawing "B")
- Take down & remove advance road closure notice signs;
 - Signal system remains in full operation through rush hour;
 - Place CMS signs with the messages [1] EVENT TRAFFIC AHEAD, [2] PLEASE DRIVE SAFELY;
 - Place TC devices to close off NB left turn lane, SB right turn lane on Hanson Blvd;
 - Place Road Closed Barricades on Crosstown Blvd;
 - Place TC devices to close off thru lane of WB Crosstown Blvd east of Hanson Blvd.
 - ACSO assign a squad and officer(s) to control intersection.

Crosstown Blvd/Andover Blvd Intersection (See Drawing "C")

- Place Barricades (ROAD CLOSED AHEAD, DETOUR AHEAD, DETOUR RIGHT, ROAD CLOSED), etc.
- ACSO Squad and Officer control intersections as needed;
- Local roadways between Andover Blvd and Nightingale St. remain open for local traffic;
- Place ROAD CLOSED AHEAD signs on NB Crosstown Blvd between Bunker Lake Blvd and Crosstown Dr and also in the vicinity of 141st Lane

At Midnight

- Hanson Blvd/Crosstown Blvd Intersection
- Remove ROAD CLOSED barricades on Crosstown Blvd at Hanson Blvd;
 - ACSO Squad and Officer go off duty.

Crosstown Blvd/Andover Blvd Intersection

- Road Closed to Thru Traffic and Road Closed Barricades at Nightingale St and the Public Works Entrance are to be taken down. The remainder of the Road Closure/Detour signs can remain in place;
- ACSO Squad and Officer go off duty.

Saturday, July 13, 2024

7:30 AM - Close Crosstown Blvd same as previous day.

Hanson Blvd/Crosstown Intersection

- Re-install ROAD CLOSED barricades on Crosstown Blvd at Hanson Blvd;
- ACSO Squads and Officers control intersection;

Crosstown Blvd/Andover Blvd Intersection & NB Crosstown Blvd

- Re-install ROAD CLOSED barricades at Nightingale St and at Tower Dr;
- ACSO Squads and Officers control intersection.

*The City of Andover will be billed by ACTD for Signal Division Call Out

Saturday, July 13, 2024:

9:00 AM or Expand closure to Andover Blvd for parade staging and parade.

- Set up PARADE IN PROGRESS sign on NB Crosstown Blvd;
- ROAD CLOSED and ROAD CLOSED TO THRU TRAFFIC barricades at Nightingale St and Tower Dr will be slid aside for the parade;
- Close local roadways onto Crosstown Blvd between Andover Blvd and Nightingale St
- ACSO assign Squad(s) and Officer(s) as needed.

12:00 PM or Upon Completion of Parade - Closure will revert back to the area of Crosstown Blvd between Tower Dr and CSAH 78 (Hanson Blvd).

- Remove PARADE IN PROGRESS signs from Crosstown Blvd;
- Reset the road closure barricades on Crosstown Blvd;
- Re-open local roadway intersections with Crosstown Blvd;
- ACSO assign Squads and Officers as needed.

Sunday, July 14, 2024:

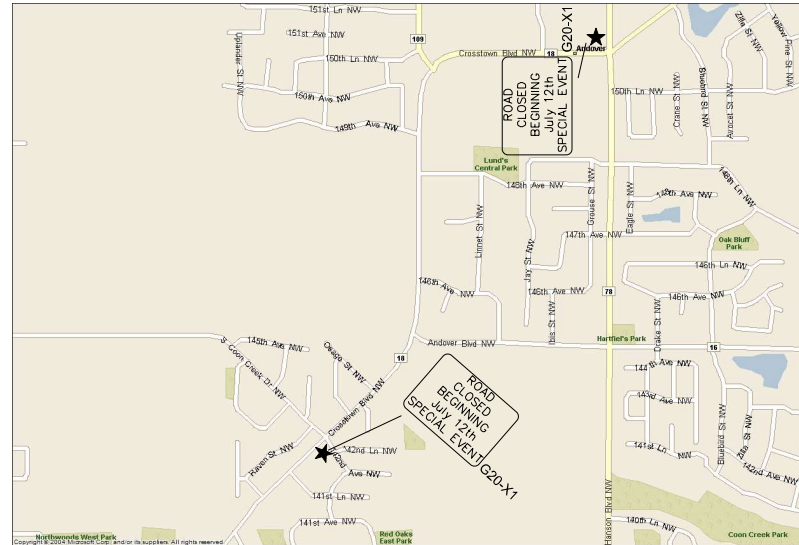
12:01 AM - End of Fun Fest Activities

- Remove road closure/detour signing from Crosstown Blvd;
- Remove barrels and re-open turn lanes on Hanson Blvd at Crosstown Blvd;
- ACSO Squads and Officers go off duty.

Monday, July 15, 2024:

ACTD removes PCMS from Hanson Blvd.

Drawing "A"



NO	DATE	BY	CHKD	APPR	REVISION

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
PRINT NAME: _____
SIGNATURE: _____
DATE: _____ LICENSE NO. _____

DRAWN BY AS DATE 06/02/2023
DESIGN BY _____ DATE _____
CHECKED BY _____ DATE _____



ANOKA COUNTY
HIGHWAY DEPT.

ANDOVER FAMILY FUN FEST
2024
Sheet 1 of 2 Sheets

NAME: T:\Traffic\w\CSAH 18 (Crosstown Blvd)\Andover Fun Fest\Andover Fun Fest 2023

