



ANOKA COUNTY TRANSPORTATION DIVISION

1440 BUNKER LAKE BLVD NW
ANDOVER, MN 55304
763-324-3176
highwaypermits@anokacountymn.gov

PERMIT NUMBER

24-530

Special Event Permit

Applicant Name City of Columbus
Address 16319 Kettle River Blvd
Phone 651-419-9010

Contact Person Lorie Spangler
City, State Columbus, MN
Email deputyclerk@ci.columbus.mn.us

Name of Event Columbus Fall Fest
Group Sponsoring Event City of Columbus
Date of Event 09/21/2024
Location 16319 Kettle River Blvd
County Roads Impacted by Event CSAH 62 (Kettle River Blvd)

Nature of Event Community Gathering
Time/Hours of Event 10:00 a.m. -3:00 p.m.
City/Township Columbus

(Please attach route plans)

Is Law Enforcement Necessary? Yes [dropdown]

Local Agency Name Anoka County Sheriff Dept

Is Traffic Control Needed? Yes [dropdown]

(Please attach traffic control plans)

Restrictions

I, (we), the undersigned, herewith accept the terms and conditions of the regulations as laid down by the County of Anoka and agree to fully comply therewith to the satisfaction of the Anoka County Highway Department. The County of Anoka, its officials, and employees shall be held harmless, by the permit holder, from any demands, claims or suits arising out of granting of the permit.

Applicant Signature Jack Davis

Date 08/21/2024

AUTHORIZATION OF PERMIT

In consideration of the applicant's agreement to comply in all respects with the regulations of the ACHD covering such operations, permission is hereby granted for this special event as described in the above application. Said event will be held in accordance with the conditions listed above.

Approved By Susan Burgmeier

Date 08/27/2024

THIS PERMIT COVERS THE RIGHT OF WAY IN ANOKA COUNTY ONLY
ACHD reserves the right to make changes to these special conditions.

ACHD SPECIAL
CONDITIONS PERMIT NO.

24-530

Special Conditions: City of Columbus Fall Festival
In The City of Columbus
September 21, 2024 - 10:00 am – 3 pm

1. An ACHD Special Event Permit required to be obtained on an annual basis.
2. Temporary ped-crossing shall be staffed by an ACSO Deputy during all hours of operation, and shall be immediately removed following the close of the event.
3. Two regulatory signs shall be placed, one on each side of CSAH 62 at the temporary ped crossing location, in City right-of-way as indicated on the attached drawing. These signs shall be permanent and they will then be covered annually for this event only.

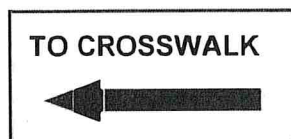


MnDOT Standard Sign R9-3
Black and Red on White
18" x 18"

4. Post temporary NO PARKING signs along eastbound and westbound CSAH 62 between 200' south of Notre Dame Street and 165th Avenue, spaced approximately 75' – 100' apart. The signs shall be removed immediately after the Festival is closed.
5. Advance Warnings signs to be placed both eastbound and westbound on CSAH 62. Spacing of the Advance Warning signs shall be according to speed limit of 55 MPH. Signs to be removed immediately following the close of the event on September 21, 2024.



6. Post TO CROSSWALK signs on site to direct pedestrians to the ped-crossing.



ACHD reserves the right to make changes to the above special conditions.



August 21, 2024

Anoka County Highway Department
Special Event Permit
1440 Bunker Lake Blvd. N.W.
Andover, MN 55304

EVENT: Columbus 2024 Fall Festival Event
LOCATION: 16319 Kettle River Blvd.
DATE: Saturday, September 21, 2024
TIME: 10:00 a.m. – 3:00 p.m.

Dear Anoka County Highway Department,

Please accept this letter as our request for a Special Event Permit for our Columbus Fall Festival Event of September 21, 2024. We have attached the following materials for your review:

- Narrative Statement
- Site Map (Columbus Fall Festival map includes temporary crosswalk location)

Should you require additional materials, please let me know. Thank you for your assistance in this matter. Please note payment for this permit has been sent to Anoka County, 1440 Bunker Lake Blvd. N.W., Andover, MN.

Best Regards,

Lorie A Spangler

Lorie Spangler
Deputy City Clerk

City of Columbus

2024 Columbus Fall Festival

September 21, 2024

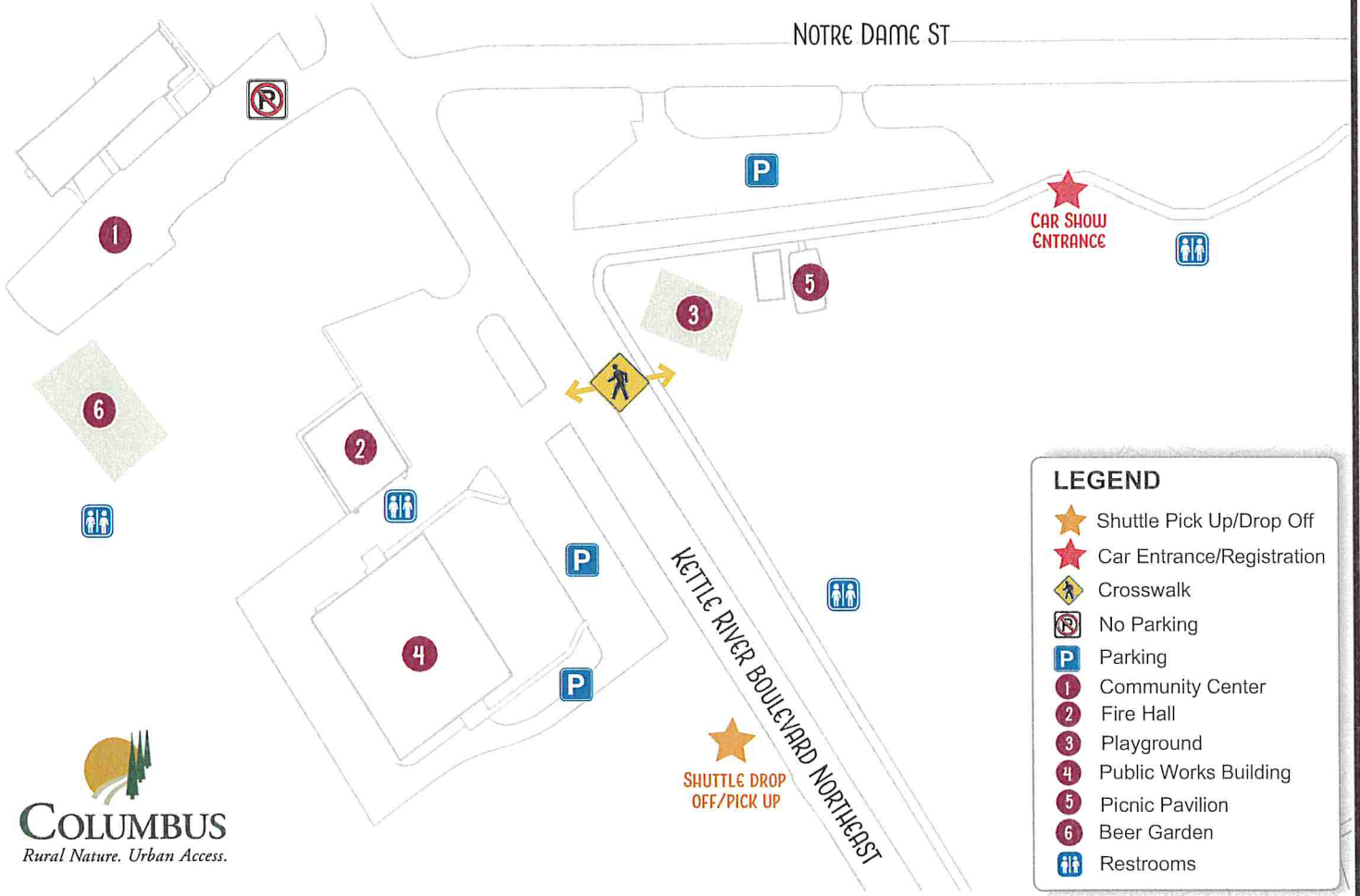
The City of Columbus will be holding its annual Community Event (Columbus Fall Festival) on September 21, 2024 from 10:00 a.m. to 3 :00 p.m.

This year there will be activities located in the city park area adjacent to the City Campus area. The two areas are bisected by Kettle River Blvd (CR 62). Therefore, we would like to request a temporary crosswalk between the two areas at a point where attendees can gather and cross the roadway safely. The City has coordinated with the Anoka County Sheriff's Department to "man and monitor" this temporary crosswalk from 9:30 a.m. to 3:30 p.m. This service will cover the times when events are occurring on both sides of Kettle River Blvd. In addition, we would like to request that Anoka County Highway Department put portable temporary signs on Kettle River Blvd. (both east and west bound) alerting vehicular traffic of this event. **ACHD does not provide portable temporary signs.**

Generally, this event has approximately 300-400 residents attend throughout the day. City Staff and Community Volunteers staff the event throughout the day.

2024 COLUMBUS FALL FEST

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LEGEND

- ★ Shuttle Pick Up/Drop Off
- ★ Car Entrance/Registration
- ⚠ Crosswalk
- Ⓟ No Parking
- P Parking
- 1 Community Center
- 2 Fire Hall
- 3 Playground
- 4 Public Works Building
- 5 Picnic Pavilion
- 6 Beer Garden
- ♿ Restrooms